

**JAMBOREE HEIGHTS STATE SCHOOL
P & C MEETING**

Minutes from meeting on Monday 15th May 2006

Attendance

Fiona Provan
Mandy Lennon
Ken Willimott
Joanna Robertson
Sue Stevens
Karen Hook
Dawn Warner
Tara Hamilton Smith
Angela Wilson
Ann-Maree O'Connell
Candi Stevenson
Helen Finlay
Dana Surman
Nicole O'Brien

Committee

Joint President
Secretary
Joint President

Science/WSB/Music
Vice-President
OSHC
OSHC
JHSS Principal
JHSS Deputy Principal
Treasurer
Safety/WSB

Assistant Secretary

Apologies

Louise Ruzic
Sue Staniforth
Jacqui Merguard
Jenny Campbell

Assistant Treasurer/WSB
Ex-Treasurer/Sports
QCPCA

Presentation Prior To Meeting

18:20 pm

Roz Kelly
Ingrid Harrod

"You Can Do It" Program Overview. Please see Appendix 1 for notes taken on this presentation.

Meeting Opened

19:06 pm

Ken Willimott

Present and apologies as above.
Previous meetings minutes approved. Please see Appendix 2.
Moved by Fiona Provan
Seconded by Candi Stevenson

Nominations For Executive Positions

19:09 pm

Ken Willimott

President – Joint Offer
Nominated by Ken Willimott
Seconded by Candi Stevenson
Accepted by Fiona Provan
Nominated by Fiona Provan
Seconded by Ann-Maree O'Connell
Accepted by Ken Willimott

Vice-President - Yes
Nominated by Fiona Provan
Seconded by Tara Hamilton Smith
Accepted by Karen Hook

Secretary – Yes
Nominated by Fiona Provan
Seconded by Ken Willimott
Accepted by Mandy Lennon

Treasurer – Changed to be made next meeting.
Sue Staniforth to take over Assistant Treasurer instead of Louise Ruzic to assist Candi.

Treasurer's Report

19:12 pm

Candi Stevenson

Please see Appendix 3 for full report.
Mother's Day stall target looking good.
Disco numbers down but higher profit. Drink bottles a great idea.
Fun run excellent profit – compliments to Sports Committee and all volunteers.
Tuck shop seemingly large loss. Candi suggested a small committee be formed to assist Catherine with stock control and ordering etc. So far Fiona, Candi and Catherine are the group. Will report back to P & C next meeting. Discussed: freezer problem; complaints from volunteers that food ran out so now we are over stocked; scale down the menu; have special food days; wastage and stock control; costing needs to be looked at.
OSHC wage rise mentioned. Need to monitor the profits to see if a fee increase is required.

Principal's Report

19:23 pm

Angela Wilson

Please see Appendix 4 for full report.
Triennial School Review in progress. TSR panel created (with Fiona and Ken). Parent surveys to go out to collect information to assist with the planning stage. May need parental help to read and review the information collected. Discussed and agreed that P & C will fully support the collection of the information and provide an incentive prize of 2 tickets to Gold Class. Also mention of making the survey available online to complete or download.
Agreed that P & C will support the wearing of the winter uniform. Angela to note this in newsletter. Suggestion for allowing girls to wear navy tights under summer uniform instead of track pants. Approved.
School behaviour code mentioned and to be presented at future P & C Meeting.

Principal's Report Continued

19:41 pm

Ann-Maree O'Connell

Update in Prep progress. 25 enrolments.
Essential Learnings and Standards information draft tabled. Please see Appendix 5 for full report.

Sub-Committee's Report - Music

19:51 pm Ann-Maree O'Connell

Fanfare concert for all music students soon. Entertainment books selling well. Mentioned slight uniform problems, but more are being made. Noted that Sue Stevens is Secretary and Sandra McGill is Treasurer for the committee.

Principal's Report Continued

19:55 pm Angela Wilson

Bike ride to Rocks Riverside Park a very big success with 85 Grade 5 participants.
Candi Stevenson mentioned that children are riding too fast and dangerously on their bikes around the school. Perhaps noted in the newsletter so everyone knows the rules and mention it again at assembly.
Update on construction of the Library extension and noted cost of cabling.

Sub-Committee's Report

20:02 pm Various

Sports Committee

Representative not present

Music Committee

Ann-Maree O'Connell

Report listed above in Principal's Report.

Safety Committee

Helen Finlay

We have a cardboard policeman who is placed in the 2 minute loading zone occasionally and seems to be having some effect. Positive comments from the Good News parents. Discussion on what to do about ignorance of the 2 minute zone but no resolution.

Science Committee

Sue Stevens

Renaming the committee to be something like "Extra-curricular Extension Group" as we want to encourage all children to learn. So science, poetry, creative writing etc competitions will be run through the group. Fiona mentioned a P & C performance/talent night. The idea was received with interest for fund raising.

OSHC

Dawn Warner

Have secured funding from the AIS and Federal Government of \$2400 per term to buy sporting equipment and have performers come and get the children moving. Plans to advertise and fill the centre to capacity on days where those events take place. Current capacity 78 and 70 are booked in at the moment. Would like to increase, but then space and other requirements change.

Brief mention of OSHC moving out for a day while asbestos removal was in progress. Angela mentioned that we have a very low asbestos rating and the removal process is no-risk.

QCPCA

Representative not present.

General Business

20:16 pm

Ken Willimott

Tennis court lighting update by Fiona Provan. The lights are ours but investigation is still underway about how to erect them. Plan to be erected before the fete next year.
Fete brought up by Fiona Provan. It is about 12 months away now so we need to look at a fete committee and trying to book the rides etc

that we want. Fiona to talk to Angela about dates and then look at putting together a committee.

Hall maintenance brought up by Ken Willimott from a list made by Sue Staniforth. The 6 tables purchased by the P & C are in the hall. Noted that the carpet area can fit 20 tables that seat 8. Discussion on perhaps cleaning the hall carpet more often than once a year. Perhaps replacement, or click timber flooring (too hard and cold to sit on). Agreed to try more cleaning this year and see what a quote for replacement is.

Kitchen tap problem – Ken Willimott and Karen Hook to get a quote for a cheap function replacement with a hose attachment perhaps for more purposes. Fridge in kitchen leaks when run 24/7. OSHC have been doing this, and its not too bad. The door is a problem though. Agreed to leave it and see how it goes. OSHC parent donated a small freezer. They would like for the hall kitchen a stove top with burners though.

Fiona Provan mentioned there are termites in the hall in the wall where the music things are stored. Quote for \$2500 ish to fix just that area. \$7000+ to treat the whole building. Mention to remove the outside tap that is believed to have helped cause the problem. Ken Willimott also to get a quote for that.

The soap dispensers aren't in the hall toilets. Ken Willimott to check with Kylie on who distributes our soap, and find out which soap dispensers to get.

Cardiff air vents fixed but P & C has not received the bill as yet. Mention that perhaps the hall maintenance can come out of the building fund. Mention that \$10,000 needs to come out of the building fund and be paid towards construction of the library extension.

Mention that Kylie needs to invoice the P & C for the April \$10,000 contribution to the school. Brief mention of parent levy – will go out soon perhaps with the benefits it allows the school in the letter.

Joanne Robertson brought up the development opposite Peter Lightfoot Oval. Petition for council to buy the land in the office has over 1000 signatures already.

Fiona Provan briefly mentioned the formal "no" letter from Felicity Farmer about the Liveability grant we tried to get.

Discussion on 2 quotes for cooling the classrooms. Unsure as to what exactly has been quoted for, so clarification will be sought. Unsure as to what to do with the other classrooms that whirly birds are unsuitable for.

Fiona Provan brought up the freezer in the tuckshop needs replacing. Agreed to leave it until after winter.

Meeting Closed

20:48

Ken Willimott

Next Meeting

Monday 19th June 6:15 pm