

**JAMBOREE HEIGHTS STATE SCHOOL
P & C MEETING 17-09-07**

Minutes from meeting on Monday 17th September 2007

Attendance

Nicole O'Brien
Fiona Provan
Karen Warner
Dawn Warner
Tara Hamilton-Smith
Sue Stevens
Karen Hook
Lisa Wilson
Maryanne Foreman
Ann-Maree O'Connell
Helen James
Tricia Elgar
Sue Collingwood
Dana Galligan

Committee/Interests

Secretary
Joint President
Tuckshop
OSHC
OSHC
WSB/PECAC
Vice President
Treasurer
Tuckshop Convenor
JHSS Deputy Principal

Apologies

Angela Wilson	JHSS Principal
Jan Bruinsma	Joint President
Sandra Kerr	Sustainability
Louise Ruzic	WSB
Candi Stevenson	Assistant Treasurer
Helen Finlay	Safety/WSB

Meeting Opened

18:25pm Karen Hook

Present and apologies as above.
Previous meetings minutes tabled (please see Appendix 1).
Moved Tara Hamilton-Smith.
Seconded Dawn Warner.

Principals Report

18:30pm Ann-Maree O'Connell

Please see Appendix 2.
Calendar for 4th term tabled – Approved.
Music concert was excellent, all tickets sold, great feedback.
Science & Technology Expo also excellent, great feedback on seeing what the other classes and students were doing, and parents loved it.
Landscaping to be started in holidays on the oval seating/steps. Also more landscaping around the library.
Quotes for the water wise grant are not accurate anymore and need to be renewed. Need P & C approval to contact original quoters to receive new ones – Approved.

Treasurer's Report

18:45pm Lisa Wilson

Please see Appendix 3.
Hall hire still excellent.

Tuckshop increased its profit to \$7500 for the year which is amazing
P & C has loaned OSHC \$60,000 for the new building.

Sub-Committee's Report

18:50pm Various

Tuckshop

New tuckshop menu out and letter fro Prep being done up.
Possible fundraiser from Billy G's – Grade 7 pen with school emblem, name and life time of refills for \$9. Minimum 25.
Look at putting the cookie dough fundraiser towards repairing the bag racks.
Showbag day was great, but may not do it next year. Too much running around to get treats and toys to put in the bags.
Query to get Perspex on the board outside tuckshop to stop the menus from disappearing – Approved.
Look at the new prizes offered for selling cookie dough. Decided to keep the prizes for later use.

OHSC

Dawn Warner

Minutes from meeting 5th September tabled (see Appendix 4)
Staffing issues with staff leaving and going on prac. Want to employ 2 other full time staff to cover – Approved.
Getting bigger numbers in the morning, so looking to do a sports program in the morning.
Prep supervisor is doing such a great job with them and doing the afternoon organising etc, query to increase her wages above award as a thank you – Approved.
Query on longer opening hours – will look into it when the new building is finished, and a breakfast program etc.
Building news – site need to be prepped by the end of October as the building is delivered 5th November.
Hall still needs to comply with child care inspections – need to work out a list of what needs to be done and get it done. Insurance says the building needs to be maintained by the school as P & C doesn't own it. But school doesn't get enough funding. Need to look at a plan between school and P & C to organise hall maintenance. Need to wait until after the OSHC building is complete to make sure we have the funds to finish it, then we will look at the hall. Query on paying for things to be done to bring the hall to the child care standard – Approved.
Noted that all the bubblers have been fixed again.
Query on "not negotiable" printed on employees' checks. Have asked for it not to be done that way as it takes weeks to actually get paid. P & C have to have cheques printed that way, but are apparently close to being able to direct deposit pay for employees.
Request for title of Co-ordinator to be shared between Tara and Dawn – Approved.
Require a contract between the P & C and EQ for the new building so that cleaners are allowed to clean it.
27th October 9am working bee for the OSHC.

Healthy Food Choices

Tara Hamilton-Smith

No red food days left this year. 4th term has the disco and school party day. 10 red food says this year that were excluded with 8 approved. Only 4 green/amber events.

Tara will be handing over the committee next year – look at same person who will do fundraising co-ordination.
Looking into the guidelines for health food – food brought from home is still a problem. Form created for parents and staff to fill in.

General Business

19:40

Various

Introducing new secretary helper – thanks!
Query on BCC traffic upgrade grant – look at blue prints in front office. Good discussions on shade structure for outside the hall. Query on permits for staff parking – already have VI permits. Noted that insurance coverage for wilful damage of property might help staff park in the school again. Look at bigger signage on gates, letters to parents, etc.
Report that scissors have been returned to OSHC from fete.
Prep tuckshop letter handed to tuckshop.
Query on replacing seating around the school – might get to it in the budget.
Look into new school sign in November meeting.
Look into hall in November meeting.

Meeting Closed

20:00pm

Fiona Provan

FINAL Meeting

November 19th 2007 6:15 pm

School Staff Room

EXECUTIVE Meeting

December 10th (?)

Location (?)