

**JAMBOREE HEIGHTS STATE SCHOOL  
P & C MEETING 17-3-2008**

**Minutes from meeting on Monday 17<sup>th</sup> March 2008**

**Attendance**

Nicole O'Brien  
Fiona Provan  
Maryanne Foreman  
Angela Wilson  
Karen Hook  
Dana Galligan  
Helen Finlay  
Dawn Warner  
Tara Hamilton-Smith  
Niki Spresser  
Sandra Kerr/Knight  
Julie Attwood  
Gwenda Stevens  
Vasa Theodoulou  
Candi Stevenson  
Megan Murphy  
Joanne Mortensen  
Sue Collingwood  
Elaine Campbell  
Melissa Eckart-Watts  
Tracey Brinkman  
Helen Gaffney  
Jo Rowell  
Ann-Marie O'Connell  
Mathew Bourke

**Committee/Interests**

Secretary  
Joint President  
Tuckshop Convenor  
JHSS Principal  
Vice President  
  
OSHC  
OSHC

**Apologies**

Mandy Lennon  
Karen Warner  
Sue Stevens  
Felicity Farmer

**AGM Commence**

6.50pm

Julie Attwood

Welcome to AGM, all positions dissolved and declared vacant. Thank you to Fiona Provan.

Previous AGM minutes (please see Appendix 3)

Request for nominations for President.

Karen Hook nominated by Fiona Provan.

Seconded by Nicole O'Brien.

No other nominations. Karen Hook declared elected as President.

Request for nominations for Vice President.

Nicole O'Brien nominated by Karen Hook.

Seconded by Fiona Provan.  
No other nominations. Nicole O'Brien declared elected as Vice President.

Request for nominations for Secretary.  
Dana Galligan nominated by Nicole O'Brien.  
Seconded by Gwenda Stevens.  
No other nominations. Dana Galligan declared elected as Secretary.

Request for nominations for Assistant Secretary.  
Nicole O'Brien explained that position only requires the collection and distribution of mail.  
No nominations so position is deemed vacant.

Request for nominations for Treasurer.  
Jo Rowell nominated by Karen Hook.  
Seconded by Fiona Provan.  
No other nominations. Jo Rowell declared elected as Treasurer.

Request for nominations for Assistant Treasurer.  
Candi Stevenson applied for nomination.  
Seconded by Fiona Provan.  
No other nominations. Candi Stevenson declared elected as Assistant Treasurer.

**AGM Closed** 6.55pm Julie Attwood

**General Meeting Opened** 7.00pm Karen Hook  
Present and apologies as above.

### **Farewell to Fiona Provan**

On behalf of the P&C and school community Nicole O'Brien thanked Fiona Provan and presented her with a gift. Angela Wilson expressed thanks to Fiona from the staff, students and families of JHSS and presented a gift. Fiona thanked and acknowledged the Principals (Past and Current), Teaching staff, OSHC staff and the School community.

Previous meetings minutes tables (please see Appendix 1)  
Moved Nicole O'Brien  
Seconded by Karen Hook

**Principal's Report** 7.05pm Angela Wilson  
Please see Appendix 2.

- Final newsletter for 2007 was included listing achievement and results for JHSS.
- New Computerised Information System – One School – system will be used in all schools. It is web based and can be accessed anywhere, at any time from any computer with internet capabilities.
- CLASS – 2008 projects include professional development in Maths, Assessment and ICT, gifted program and the Arts Expo. JHSS are coordinating the visual arts section and we aim to hold a Visual Arts Show.

- Angela thanked and acknowledged the work of the P&C, its sub committees and the OSHC for their contributions to our programs, equipment and facilities and for the extra opportunities provided to our children eg disco, food stalls, music events, mothers and father's day stalls.

**General Business**

7.10pm

Karen Hook

Karen presented Angela Wilson with a cheque for \$15 000 being half of the P&C's annual contribution to the school.

**Auditor's Report**

An audit of the P&C was completed by Malcolm Borgeaud. The report was very good – no negative notations.

**Tuckshop**

7.15pm

Maryanne Foreman

Bag racks for the Year 2 and 3's have been fixed. There have been two attempted break-ins - two weeks in a row. Maryanne suggested in Term 2 to sell home made soup over the counter in the cold weather. The issue of spillage and cleaning was raised – Maryanne will look into using cups with lids.

Suggested Pizza Day – proceeds to go to the Arts Expo, it was suggested that money raised should go to fixing the damage from the attempted break-ins.

\$4500 has been banked for last month.

**OSHC**

7.20pm

Dawn Warner

OSHC is planning to reinstall the senior's playground. They have applied for the \$5000 Woolworths community grant. We have plans to landscape around the building including - parents to donate a native tree, working bee, compost bins, an aviary for birds. It is envisaged that we will make gardening part of our program of activities.

**Music Committee**

7.22pm

Ann-Marie O'Connell

Annual Music Committee AGM is on Tuesday 18<sup>th</sup> March 2008. Our choir consisting of mainly Grade 4 and 5 students has started. A new keyboard and instruments have been purchased. Our fundraisers for the year are a Trivia Night which will be held on 20<sup>th</sup> June 2008 and our concert. We are undecided on whether we will sell the Entertainment Books this year.

**General Business**

7.24pm

Karen Hook

**Disco**

Niki Spessers has volunteered to be the Disco Convenor. The next disco will be on Friday 13<sup>th</sup> June 2008 – a Black Friday theme.

Sports Committee AGM is next month.

**PECAC**

7.26pm

Nicole O'Brien

Nicole advised that Sue is stepping back from her PECAC role and committee members are needed.

**General Business**

7.28pm

Various

Nicole O'Brien proposed a Sub-Committee – Health incorporating the Healthy Choices. The purpose is to act as an advisory, a support group, highlight issues and create an awareness of various health issues including allergies, weight issues. President - Tricia Elgar was nominated by Karen Hook, seconded by Gwenda Stevens, Tricia Elgar declared President of the Health Sub-Committee. Secretary – Nicole O'Brien was nominated by Karen Hook, seconded by Elaine Campbell, Nicole O'Brien declared Secretary of the Health Sub-Committee. Treasurer – Kelley Taaffe was nominated by Karen Hook, seconded by Fiona Provan, Kelley Taaffe declared Treasurer of the Health Sub-Committee. Health Committee AGM minutes (please see Appendix 4)

**Fundraising Coordinator**

Nominations were called for a Fundraising Coordinator. Karen Hook nominated Niki Spresser, seconded by Tara Hamilton-Smith. No other nominations. Niki Spresser declared the Fundraising Coordinator. Gwenda Stevens and Megan Murphy offered to provide assistance. Committee to be formed next month.

**Principal's Report  
Grant Writer**

7.40pm

Angela Wilson

Angela suggested employing a grant writer to write and apply for grants, this would also include getting quotes for the applications. An admin fee would be written into the grant, eg - a percentage of the grant, to pay the grant writer.

**Lifestyle Waterwise Grant**

Angela advised they had received a \$9000 grant for water tanks but we are short \$463 and asked the P&C to contribute the outstanding monies. Tara Hamilton-Smith offered to pay the \$463 from OSHC funds. P&C approved.

**General Business**

7.55pm

Various

Nicole O'Brien requested that everyone complete the P&C register to allow them to have voting rights. Nicole requested that all sub committee's minutes to be submitted to the P&C, emailing would be preferable.

It was suggested that the P&C website have an online payment facility that allows parents to make payments directly to the P&C via Paypal. Only P&C payments would be acceptable including contributions, donations, fete tickets, music concert tickets. P&C approved.

Candi Stevenson noted that the Prep invoices are misleading in the wording for the Contribution items. Both the Resource Contribution \$80 and the P&C Contribution \$40 are both listed as "Contribution" leading to confusion. Angela has noted and will look into.

Elaine Campbell raised the issue of parking around the school. It was noted that there is a Traffic Committee and this was an ongoing issue. Discussions have been held with the Brisbane City Council including upgrading the parking at the bottom of Beanland Street. Suggestions included - ongoing awareness and education about the loading zone in Beanland St, a parent volunteer from the P&C direct traffic at the loading zone, regular blitz's at the loading zone. It was noted that there is still

congestion at Patrol St and cars are speeding – it was suggested that council be approached to upgrade traffic markings on the road eg School zone 40km/h zone.

**Meeting Closed**

8.10pm

Karen Hook

**Next Meeting – OSHC Building 21<sup>nd</sup> April 2008**

**6pm – OSHC committee Meeting**

**7pm – P&C Meeting**