



Jamboree Heights State School

35 Beanland Street
Jamboree Heights
QLD, 4074

Parents & Citizen's Association

Minutes for Meeting on Monday 21 October 2024

Date:	21 October 2024	Location:	JHSS Staffroom
Time:	6:30pm		
Chair:	President – Jade Lewis	Minute Taker:	Secretary – Jane Johnson
Present:	Jade Lewis, David Gunsberg, Michael Dove, Jane Johnson, Kathy Canavan, Jean Gibbs, Jodi McMillan, Rebecca Dove, Nathan Merry, Aaron Middleton, Felicity Rasmussen, Nia Thomas, , Sean Bryant, Deanne Hansell, Bobby-Ree Cole, Claire Ellacott, Clare Hourigan, Jane Joclan, Brenda Tyrrell		
Apologies:	Cindy Berridge, Lyndel Ivory-Lisle, Kate Beets, Scott Matthews, Grant Axman-Friend, Kim Ramsay, Razia Musa		

Item/Motion	Business
	Meeting Opened
	Jade Lewis opened the meeting at 6.33pm
1.1	Acceptance of the previous minutes
	Motion 1 That the minutes as circulated as a true and correct record of the previous meeting be accepted. MOVED: Nia Thomas SECONDED: David Gunsberg
1.2	Amendments from the previous minutes
	Nil
1.3	Business arriving out of the minutes of the previous meeting
	Nil
	Standing Agenda
2.1	Feedback
2.1.1	<ul style="list-style-type: none"> • Compliments
2.1.2	<ul style="list-style-type: none"> • Complaints
2.2	Guest Speaker
	Nil
2.3	Principal's Report
2.3.1	<ul style="list-style-type: none"> • Report attached <ul style="list-style-type: none"> • Budget review underway ahead of 2025 including review of student requirements <ul style="list-style-type: none"> - Review chaplain for 2025 - \$15,000 in 2024 - Review necessity for a social worker in place of chaplain - Psychologist 2 days/week through social welfare package • Kathy to report back the requirements of the school and to request feedback via community consultation • Positive feedback from reporting survey

	<ul style="list-style-type: none"> • Leadership team coaching course on Friday 18 October • Performing arts building update – only 10 days to go! <ul style="list-style-type: none"> - Positive feedback about the builders - Sound proofing restored - Retaining wall required and additional landscaping • Acknowledgement and commendations for the significant amount of work done for the 50th celebration with special thank you to those individuals who contributed towards the event; fantastic community effort. • New building planning meeting scheduled for Wednesday 23 October <ul style="list-style-type: none"> • Motion to purchase an additional whiteboard for \$6,000 <p>MOTION 1 -: That motion be approved Moved: Nia Thomas Seconded: Sean Bryant</p> <ul style="list-style-type: none"> • Motion to increase SRS levies ahead of 2025 at a rate of \$4 increase per year level <p>MOTION 2 -: That motion be approved Moved: David Gunsberg Seconded: Michael Dove</p>
	<p>MOTION 3 -: That the Principals report be adopted Moved: Rebecca Dove Seconded: Sean Bryant</p>
2.4 2.4.1	<p>Treasurer's Update</p> <ul style="list-style-type: none"> • Report attached <ul style="list-style-type: none"> • Minimum wage increase <ul style="list-style-type: none"> - Currently being processed by bookkeeper - Processed in current pay - Back pay anticipated next week • Mic to send reports to sub committees including athletics car5nnical reports to sports committee
	<p>MOTION 4 – That the Treasurer's report be adopted Moved: Nia Thomas Seconded: Sean Bryant</p>
2.5 2.5.1	<p>Chaplaincy / Student Welfare</p> <ul style="list-style-type: none"> •
	No report submitted
2.6	Sub Committee Reports
2.6.1	<ul style="list-style-type: none"> • Performing Arts • Report attached <ul style="list-style-type: none"> • \$6,500 purchase of drama boxes and \$3,000 new band instruments for asset replacement • Christmas choir concert confirmed 10am 30 November at Mount Ommaney Centre, TBA Middle Park Shopping Centre and Milton and Jess' Seniors Christmas Party • Instrumental parent information night on 13 November • 19 November 6pm final sub committee meeting in the new building; all sub committees are invited to engage with new parents • Future discussion to potentially live stream meetings to attract more participation
	<p>MOTION 5 -: That the Performing Arts report be adopted Moved: David Gunsberg Seconded: Aaron Middleton</p>
2.6.2	<ul style="list-style-type: none"> • Sports • Report attached <ul style="list-style-type: none"> • 26 November seniors swimming carnival <ul style="list-style-type: none"> - Sausage sizzle for whole school, considering selling soft drinks to parents

	<ul style="list-style-type: none"> - Half hour time slots for volunteering through online registration form - Lyndel to send email stressing the importance for volunteers - Reviewing options for sausage sizzle locations – MPE, tuckshop, by the pool • Jane to add swimming carnival volunteers/bbq location to November agenda • New marquee canopies, with current quote \$2,500 for three new canopies and bags with wheels <ul style="list-style-type: none"> - Aaron to gain further details on requirements - Jade confirmed P&C to provide funding pending quote details being provided • Disco money update <ul style="list-style-type: none"> - \$2,000 welfare fund was banked - Jade/Mic to call the bank to see if funds went to incorrect account - Felicity to email details to P&C exec - Jade/Mic to put process in place for signing money out of safe/two stage verification
	<p>MOTION 6 -: That the Sports report be adopted MOVED: Rebecca Dove SECONDED: Sean Bryant</p>
2.6.3	<ul style="list-style-type: none"> • OHSC • Report attached <ul style="list-style-type: none"> • Thank you to Helen Saba for sponsorship of the kids zone at the 50th celebration • New uniform design presented • Week eight mystery tour is fully planned • 24 October OHSC tour through Sunshine Coast OHSC facilities including Buderim, Mooloolaba and Coolum • OWNA has been implemented • Assessment & Rating results have been received with Meeting Plus in all areas
	<p>MOTION 7 -: That the OHSC report be adopted MOVED: Nia Thomas SECONDED: Aaron Middleton</p>
2.6.4	<ul style="list-style-type: none"> • Tuckshop • Report attached <ul style="list-style-type: none"> • Plan to close Thursday and Friday the last two weeks of term • Discussed initial quote of \$33,000 for new freezer; Jodi to provide three quotes for project • School to explore feasibility of having the freezer room outside the tuckshop; Jodi to liaise with Kathy and Kathy/Deacon to review approvals/location respectively.
	<p>MOTION 8 -: That the Tuckshop report be adopted MOVED: Rebecca Dove SECONDED: Aaron Middleton</p>
2.6.5	<ul style="list-style-type: none"> • Uniform • Report attached <ul style="list-style-type: none"> • 2025 stock ordered for next year with Senior 2025 shirts to be ordered 11 November • Reviewing options for fit out in doorway in the foyer of the old hall • New door is in progress with quote being finalised • Storage room in back of old hall to reviewed as fit out is required <ul style="list-style-type: none"> - School to review and arrange fit out quotes to improve structure • Welcome Claire, new employee in the uniform shop
	<p>MOTION 9 -: That the Principals report be adopted MOVED: David Gunsberg SECONDED: Nia Thomas</p>
2.6.6	<ul style="list-style-type: none"> • Sustainability Committee • Report attached <ul style="list-style-type: none"> • 50th anniversary stall was managed by captains of clubs including eco marines, conservation club and waste warriors • Containers for Change bins are to be picked up
	<p>MOTION 10 -: That the Sustainability Committee report be adopted MOVED: Nia Thomas SECONDED: Rebecca Dove</p>
2.7	<p>Motions on Notice</p>

2.8	General Business
3	<p>New Business</p> <ul style="list-style-type: none"> • Motion to move alcohol leftover from 2024 events to Storage King facility at a rate of \$150/month for six months <p>MOTION 11 -: That motion be approved MOVED: David Gunsberg SECONDED: Sean Bryant</p> <ul style="list-style-type: none"> • 50th update <ul style="list-style-type: none"> • Resounding feedback from school community with special thanks to Sean, Scott and Andrew • Remax organised photography of the event including drone photography • New plan in place to display the light shot <ul style="list-style-type: none"> - Wednesday 11 December - Evening showcase - Set up to include generator hire, light towers, minimal sound, two food trucks and a mini bar • Interviews for school leaders <ul style="list-style-type: none"> • Kathy asking for P&C representative (who does not have a child in year five) to be involved in interviews with school leaders • One day next week, five minute interviews (Tuesday, Wednesday, Thursday) • Jade (Teams), Claire/Clare/Mic (External)
4	<p>New Memberships</p> <p>□</p>
5	<p>Next Meeting:</p> <ul style="list-style-type: none"> • Monday 18 November
6	<p>Meeting Closed:</p> <p>Jade Lewis closed the meeting at 8.01pm</p>