



Jamboree Heights State School

35 Beanland Street
Jamboree Heights
QLD, 4074

Parents & Citizen's Association Minutes for Meeting on Monday 20 May 2024

Date:	20 May 2024	Location:	JHSS Staffroom
Time:	6:30pm		
Chair:	President – Jade Lewis	Minute Taker:	Secretary – Jane Johnson
Present:	Jade Lewis, David Gunsberg, Michael Dove, Jane Johnson, Kathy Canavan, Scott Matthews, Rebecca Dove, Nathan Merry, Aaron Middleton, Felicity Rasmussen, Nia Thomas, Sean Bryant, Kate Beets, Loretta Lee, Boyoung Park		
Apologies:	Grant Axman-Friend, Razia Musa, Kim Ramsey, Lyndel Ivory-Lisle, Jean Gibbs, Jodie McMillan		

Item/Motion	Business
	Meeting Opened
	Jade Lewis opened the meeting at 6.30pm
1.1	Acceptance of the previous minutes
	Motion 1 That the minutes as circulated as a true and correct record of the previous meeting be accepted. MOVED: Aaron Middleton SECONDED: Kate Beats
1.2	Amendments from the previous minutes
	Nil
1.3	Business arriving out of the minutes of the previous meeting
	Nil
	Standing Agenda
2.1	Feedback
2.1.1	• Compliments
2.1.2	• Complaints
2.2	Guest Speaker
	Nil
2.3	Treasurer's Update
2.3.1	<ul style="list-style-type: none"> • Michael has been provided full access to finance accounts and systems. • Lan is managing the payroll system and the P&C are managing approvals. • Michael to provide details of financial processes and management moving forward. • Michael to provide a report prior to the June meeting.

	No report submitted
2.4 2.4.1	<p>Principal's Report</p> <ul style="list-style-type: none"> • Report attached <ul style="list-style-type: none"> • 923 Students • Lauren Cawcutt has retired from Business Manager (replaced by Sarah Reed). • Nerissa Clowes (to be replaced by Sarah Reed once permanent Business Manager begins) and Linda Richardson (Kelly Walters has replaced) are in new promotional positions. • Chaplain reduced from three to two days due to costs with school seeking \$15,000 - \$17,000 contribution from P&C to retain this service. • Homework policy review is planned. • Performing Arts Project is \$84,000 more than first reported; Kathy to review figures to achieve more transparency and understanding of the costings. • Growth Project update – roadtrip to review new buildings at other local Brisbane state schools planned to review and finalise requirements ahead of finalising new building plans.
	<p>MOTION 2 – That the P&C contribute \$15,000 to sustain Chaplaincy service. MOVED: Aaron Middleton SECONDED: Kate Beats</p> <p>MOTION 3 -: That the Principals report be adopted MOVED: Rebecca Dove SECONDED: David Gunsberg</p>
2.5 2.5.1	<p>Chaplaincy / Student Welfare</p> <ul style="list-style-type: none"> • Report attached <ul style="list-style-type: none"> • Lego Maestro competition received a lot of creative builds. Thank you to our judges this year. • Mother's Day Afternoon Tea was a lovely event, attended by around 30 adults and more than 30 children. • Seasons for Growth has a celebration planned where participants can invite a significant adult in their lives to join. Another Year 3 group to begin during Term 2. • Year 6 Resilience Group finished up with a small party.
	<p>MOTION 4 -: That the Chaplaincy / Student Welfare report be adopted MOVED: Nia Thomas SECONDED: Michael Dove</p>
2.6	Sub Committee Reports
2.6.1	<ul style="list-style-type: none"> • Performing Arts • Report attached <ul style="list-style-type: none"> • Wednesday 5 June – Fanfare at Centenary State High School • Wednesday 12 June – Winter Concert (PA Committee running the canteen) • PA Subcommittee approved spend of up to \$500 for 2 x lead covers, mic clip and new choir mic
	<p>MOTION 5 -: That the Performing Arts Committee report be adopted MOVED: Aaron Middleton SECONDED: Nia Thomas</p>
2.6.2	<ul style="list-style-type: none"> • Sports • Report attached <ul style="list-style-type: none"> • \$20,706 profit pending 2022 disco resolution (\$7,286 from 2024 disco) • New 6m x 3m and 3m x 3m gazebos from Aussie received • Reviewing costings for another 6m x 3m gazebo • Friday 7 June – Athletics carnival with sausage sizzle
	<p>MOTION 6 -: That the Sports Committee report be adopted MOVED: Kate Beats SECONDED: Michael Dove</p>

2.6.3	<ul style="list-style-type: none"> • OSHC • Report attached <ul style="list-style-type: none"> • Plans to move bookings platform over to Owner with consultation process to come <ul style="list-style-type: none"> - Comprehensive, streamlines and consolidates tasks - Reduces administration time • \$25,000 - \$30,000 back payment to come for wage increase • Movie Night – Saturday 1 June <ul style="list-style-type: none"> - \$5 entry, payment on the night - Food tucks include Hawker Eats, The Rich Pour, Chef John, Aravices Ice Cream - Helen Saba sponsorship
	<p>MOTION 7 -: That the OSHC report be adopted Moved: Rebecca Dove SECONDED: Kate Beets</p>
2.6.4	<ul style="list-style-type: none"> • Tuckshop • Report attached <ul style="list-style-type: none"> • Five day trial in Term 3 • Scott to ask Deacon to review tuckshop space to see if changes can be made to better use space/fit new equipment
	<p>MOTION 8 -: That the Tuckshop report be adopted Moved: Aaron Middleton SECONDED: Rebecca Dove</p>
2.6.5	<ul style="list-style-type: none"> • Uniform • Report attached <ul style="list-style-type: none"> • Currently reviewing options to make better use of space.
	<p>MOTION 9 -: That the Uniform shop report be adopted Moved: Felicity Rasmussen SECONDED: Aaron Middleton</p>
2.6.6	<ul style="list-style-type: none"> • Sustainability Committee
	No report submitted
2.7	Motions on Notice
2.8	<p>General Business</p> <ul style="list-style-type: none"> • Mother's Day stall made \$3,000 - \$5,000 • Trivia Night – Saturday 17 August <ul style="list-style-type: none"> - Tiered sponsorship model planned with sponsorship letters distributed. Remax accepted \$3,500 platinum sponsorship. - Major raffle to be offered to ensire school in advance. Current prizes include Mark Jeans portrait valued \$1,000 (in kind silver sponsorship), Play Station 5 and a possible \$1,000 voucher. - Using a new trivia company in 2024. - Theme: Around the World - Cool room is being hired. - Food van time is being extended. • Mother's Day stall made \$3,000 - \$5,000
3	<p>New Business</p> <ul style="list-style-type: none"> • Car park raffle <ul style="list-style-type: none"> - Jade reviewing and restarting again, including promotion on school LED signage • Traffic update

	<ul style="list-style-type: none"> - A meeting with TMR will occur where the State Government is requiring a proposal for options. - State Government has offered to write a petition on behalf of the school. - Jade and David to discuss petition with Jessica Pugh and her team.
4	New Memberships <input type="checkbox"/>
5	Next Meeting: <ul style="list-style-type: none"> • Monday 17 June • Monday 15 July • Monday 19 August • Monday 21 October • Monday 18 November
6	Meeting Closed: Jade Lewis closed the meeting at 7.52pm